

Wishram School
Board Minutes

3

APRIL 23RD, 2018

School Board Directors in attendance:

School District employees in attendance:

Clyde Rosa, Chair Christina Patten-Rowan	Mike Roberts, Superintendent Sarah Hathaway, Business Manager
Detmar McCullough	Judy Shinn, Elementary Lead Teacher

Guests present: none

Call to Order at 5:00 PM

Pledge of Allegiance lead by C.Rosa

Roll Call -

D. McCullough motioned to excuse JRH due to medical issue

K.Churchwell seconded the motion

MOTION PASSED

Questions/comments from audience

NONE

Credit Restoration (Board Action needed)

Student – JB

A conversation between the board members and the student regarding his attendance.

The student stated that he would put school first. Mr. Roberts and Mr. Churchwell attested to the student's good behavior at school.

D. McCullough motioned to allow retrieval of lost credits.

C.Patten Rowan seconded the motion

Motion passed

Superintendent Report

1. As of today, we have had 2143 missing assignments turned in for the 2017/2018 school year.
2. Spring quarter of Running Start has begun, and we have six students taking a total of 72 quarter credits.
3. Two of our students were recognized by Clark College for earning a 3.75 GPA or higher, placing them on the Dean's list.
4. Our second round of Peer to Peer observations have been conducted.
5. On April 14th, I graduated from the Washington State University Superintendent Preparation Program. I was able to earn a 4.0 GPA for all 24 credits required to complete the program. My transcripts are available by request should the board want to see them.
6. Our CPR (Consolidated Program Review) is going to be conducted tomorrow, April 24th from 8:00 a.m. to 3:00 p.m. This is an onsite visit from OSPI, and they will be evaluating every possible facet of our educational programming at Wishram School District. This has been a year long process, where multiple employees have worked many hours to complete.
7. We have a Casino night coming up on Friday, May 4th at 5:00 p.m. This is the first time that Wishram has conducted this event, and the proceeds go to the ASB. Please plan to attend if you can.
8. Interviews for our school counselor are underway. We carried out one interview last Friday, with the final two occurring on May 2nd. We will be making our selection shortly after the conclusion of the interviews in an attempt to secure the best possible candidate.
9. State testing is underway, and we should be able to have a report for the board by the next convening in May pertaining to the results.

Annual Review Items

Review of ***Workplace Violence Prevention*** program as written in Policy 6513P. Superintendent Roberts recommended that the program remain as is.

D. McCullough motioned to keep the program as per policy and procedure 6513.

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K.Churchwell seconded Motion passed.

The following report satisfies the annual reporting for Review academic standards and assessment and Annual District Report as per Policy 4000.

Annual District Report

Evaluation Procedure

Wishram School District #94 certificated staff are evaluated using the Cell 5 D+ instructional framework. Each year there is a rotation where three staff members are on a comprehensive evaluation (meaning they are evaluated on all 8 criterions) with the rest of the staff on focused evaluations, where they can choose which criterion they are going to be evaluated on. Teachers may opt to carry over their score from their comprehensive evaluation if they choose which increases the likelihood that the educator will select an area they really want to improve in. The framework also works very well with SIOP (Sheltered Instruction Observation Protocol), which the staff conducted a book study on during the 2016/2017 school year. In this way we can improve our instructional capacity while completing our evaluations simultaneously.

Hiring

When a position comes open at Wishram School District #94, a job posting is created and submitted to all local classified sections, and relevant (cost effective) online job posting sites. An interview team is comprised of administrative, certified, and classified staff as deemed necessary by district administration, and potentially candidates are screened by both certification and expertise. The team will decide which candidates to interview, and those individuals will be contacted to set up the interview process. The team will create questions that will be asked of all candidates, and the candidates will be scored on their answers. The candidate who scores the highest will be offered the position. If they decline the position, the job will be offered to the candidate with the next highest score.

Termination

As described in our collective bargaining agreement; If an employee is convicted of a felony, and/or a crime against a child, district administration will weigh the option of terminating the employee for cause for violating the code of ethics adopted by the state of Washington. If an employee is found to not be making adequate professional progress, they will be placed on an improvement plan for a period up to two years. If the professional fails to make adequate progress within two years on their improvement plan, they may be terminated or reassigned depending on circumstance. New hires will be placed on a two year probationary period .

School District Overview

Certificated Staff: 9

Support Staff: 10

Administrative Staff: 1

Students; 73 Pre-K-12

Special Levy Expenditures: None (yet).

Each Number Identifies a Component of the ESSA that our District is Assessed By

1. SBAC Proficiency.

This is our greatest area of need. When compared to all schools statewide, we fall in the bottom tenth percentile regarding proficiency. In order to improve our scores we have revitalized our local assessment program to include the iReady assessment in reading and math for all students, as well as the growth monitoring for all students K-8. The elementary has adopted the Ready Math program, which is aligned with the Washington Common Ccre State Standards, and the Elementary is currently looking at adopting the Ready Writing curriculum to assist with the writing components of the assessment. At the secondary level, we have completed one cross curricular unit on Earthquakes, and have focused on the SIOP framework to increase our instructional capacity. We were also able to hire a LAP tutor for the secondary students, who has been quite effective in working with our 7-12th graders. We anticipate a moderate to high increase in scores and overall proficiency over the next 3 years.

2. SBAC Growth.

We are currently in the 66th percentile regarding growth on the SBAC. Growth differs from proficiency in the fact that a student can grow a tremendous amount throughout each year without being considered proficient. For example, if a student scores a level 1 in their 3rd grade year, but is able to score a high level 2 in their fourth grade year, they will have made more than the average amount of growth over the year, but still didn't score a level 3, which they would need to be considered proficient. As a result of our scores in this area, we believe that the components discussed in the previous paragraph are indeed working.

3. Attendance.

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We currently hold the highest expectations for attendance out of all regional schools. As a result of our efforts over the last Summer, and the development of our new attendance and tardy policies, we have seen a dramatic increase in our overall attendance for the 2017/2018 school year. This should place us in the 75th percentile or higher when final numbers are reported at the end of the school year.

4. Dual Enrollment.

We are one of two schools statewide that offers a fully online Running Start Program through Clark College. We currently have 6 students enrolled in Spring quarter, taking a total of 72 credits. Our Fall numbers were a bit lower than that, but we had a new student enroll for Spring quarter. This should place us in the 75th percentile or higher when final numbers are reported at the end of the school year.

5. Graduation Rate.

Wishram School District has had a 100% graduation rate since the 2015/2016 school year. If everything continues on the path that the students are on currently, there is no reason to believe there will be any changes this year. ICU has been a contributing factor to this statistic, and should place us very high in this category when compared to other schools across the state. Also, having a staff willing to be flexible and work with students who are struggling is a huge factor in such an impressive statistic. This will place Wishram School District at the highest possible percentile regarding this component.

6. 9th Grade Failure Rate.

We have a 100% 9th grade pass rate at this time, and have enjoyed that statistic since the 2015/2016 school year. ICU should be given an amount of credit for this statistic, but the staff also needs to be given a tremendous amount of kudos for this as well. Without dedicated and flexible staff members, this simply wouldn't happen. This will place Wishram School District at the highest possible percentile regarding this component.

DIRECTOR OF OPERATIONS REPORT

Property purchase update – current owner is in the process of clearing up some details regarding the title. Mr. Churchwell provided a document received from Mr. Ross who is donating some services and supplies to assist the school with clearing the property. Have begun investigations related to preparing the property after the structure has been cleared. Mr. Churchwell has been in discussions with other community members seeking further donations of services however there are significant expenses to be prepared for. Safety: Continuing to meet and discuss safety improvements especially with the current events. Additional safety procedures, including enhancements to our current firearms policy, will be brought to the board in the future.

Facility: There are some significant facility maintenance/repair issues that are on the horizon for example asphalt re-surface which bids are coming in the range of \$10k, the site preparation is likely to cost \$15-20k, the cafeteria siding is estimated to cost \$10k, the wall behind the school is showing signs of failure and could be in the range of \$200-500k, the student restrooms are in great need of remodel at an estimated cost of \$10k, and the school carpeting is 30years old and could cost in the range of \$5k, exterior doors are showing signs to being compromised and would cost around \$7k. Stage curtains 7-10K, Motorpool – The grey van it is getting very high miles because it is more reliable than the white van and this will cost in the range of \$50k. **The school board inquired what alternative funding is available and that they are very concerned that the retaining wall project could deplete the school's general fund. The school board would like to see a timeline that prioritize the upcoming repairs and results of seeking any available grants to help with the expenses.**

Athletics – Update on the athletics analysis that Lyle hired a 3rd party consultant (Burgess) to perform. Wishram remains unclear if there is an outcome from the analysis.

STAFF REPORTS

Ms. Shinn reported for Secondary. Reported on field trips, awards assembly coming up, reported on Prom going well and that secondary attended a field trip to Mary Hill museum and learned about museum careers. Reported on the SAT's being scheduled and will be conducted here at Wishram School. Also reported that the senior class just held a PaintNite fundraiser.

OLD BUSINESS

Signature Authority

D. McCullough motioned to assign signature authority

C.Patten Rowan seconded the motion

Motion Passed

NEW BUSINESS

none

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OTHER ITEMS OF SCHOOL BUSINESS

The May 2018 School Board meeting date change due to holiday conflict.

D. McCullough MOTIONED TO MOVE THE MAY SCHOOL BOARD MEETING TO MAY 23RD 2018
K.Churchwell seconded the motion
Motion passed.

The board completed the **board self-evaluation** during the public meeting. The board discussed that they would like to make sure members attend professional development conferences in the future.

SCHOOL BOARD MINUTES

MARCH 2018 Board Meeting

D. McCullough motioned to approve the MARCH 26TH, 2018 school board meeting minutes as written.
C.Patten Rowan seconded the motion.
Motion passed

CONSENT AGENDA

- a. Voucher approval-review of monthly bills
- b. Budget status report
- c. Payroll

	WARRANT NUMBER	AMOUNT
GENERAL FUND		
ACCOUNTS PAYABLE	32685-32711	\$19,878.97
	TOTAL	<u>\$19,878.97</u>
PAYROLL	32712-32715	\$1,373.28
PAYROLL VENDORS	32716-32730	\$26,928.80
PAYROLL FUNDS XFER		\$96,821.42
TOTAL PAYROLL		<u>\$125,123.50</u>
ASB		
ACCOUNTS PAYABLE	2062-2064	\$2,209.92
	TOTAL	<u>\$2,209.92</u>
TRUST		
ACCOUNTS PAYABLE	59	\$178.00
		<u>\$178.00</u>
CAPITAL PROJECTS		
ACCOUNTS PAYABLE		\$0.00
		<u>\$0.00</u>
TRANSPORTATION		
ACCOUNTS PAYABLE		\$0.00
		<u>\$0.00</u>

K.Churchwell motioned to approve the consent agenda in its entirety.
C.Patten Rowan seconded the motion
Motion passed

POLICY UPDATES

3115P – HOMELESS STUDENTS ENROLLMENT RIGHTS AND SERVICES
K.Churchwell MOTIONED TO WAIVE FIRST READING
D. McCullough SECONDED
MOTION PASSED.

3115P – HOMELESS STUDENTS ENROLLMENT RIGHTS AND SERVICES
D. McCullough MOTIONED TO APPRVOE
K.Churchwell SECONED THE MOTION

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MOTION PASSED

New WASDA polices listed below

K. Churchwell *Motioned to approve the first reading of the following policies as written.*

D. McCullough *Seconded the motion.*

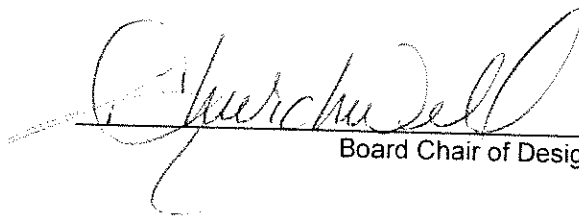
Motion passed

- Policy 2000, Student Learning Goals
- Policy 3244, Prohibition of Corporal Punishment
- Policy 6535, Student Insurance
- Policy 2108, Learning Assistance Program (previously named Remediation Programs)
- Policy 4130, Title I Parental Involvement
- Policy 5050, Contracts
- Procedure 6100P, Revenues from Local, State, and Federal Resources
- Procedure 3231P, Student Records
- Policy 1111, Oath of Office
- Policy and Procedure 4200/4200P, Safe and Orderly Learning Environment
- Deleted
- Procedure 2108, Remediation Programs
- Procedure 4130, Title I Parent Involvement

Meeting adjourned 6:38pm



Mike Roberts, Secretary / Date



Board Chair of Designee